

Regular Meeting
July 19, 2011

The Regular Meeting was called to order by Pro Tem President Saas at 7:47 p.m.

The Pledge of Allegiance was recited by all in attendance.

Members Present: Secretary Phillip Saas, Treasurer Dan Keck, and Trustee Jenny Saylor.
Absent: President Mark Klage and Trustee Jeffrey Lockard

Also Present: Chief Phillip A. DiMenza and Deputy Chief Bryan J. Lewis, and Attorney Bernie Weiler.

Minutes: The minutes of the Regular Meeting of 6/21/11 were distributed prior to the meeting. Trustee Keck made a motion to approve the minutes as presented, seconded by Trustee Saylor. All in favor

Remarks From Floor: None.

Treasurer's Report: Treasurer Keck reviewed the Treasurer's Report for June. As of 6/30/11, the beginning balance in the checking account and general money market account was \$78,095.77. After deposits of \$984,000.04 and disbursements of \$166,534.12, the ending balance for those accounts was \$895,561.69. The combined balance of the Capital Projects Fund and Equipment Fund, including CD's, was \$1,390,891.96 (\$971,562.15 for Capital Projects and \$419,329.81 for Equipment Fund), giving a total of all funds of \$2,286,453.65.

Treasurer Keck stated that a couple of CD's came due this month, and those will be rolled over at 1.25%. The Money Market interest rate is .75% right now.

There being no questions, Trustee Saylor made a motion to accept the Treasurer's Report, seconded by Trustee Saas. All in favor.

Chief's Report: Chief DiMenza informed the Board of his desire to begin hosting quarterly pancake breakfasts as a public relations opportunity. The first one he would like to host is tentatively scheduled for 9/24/11, pending Board agreement. His thought was to either solicit local business to see if they would consider sponsoring a breakfast, or utilize some of the additional funds received from Central DuPage Hospital for public relations. Trustee Keck stated that there may even be businesses that will donate products for this type of event. The board was very supportive of the idea and thought quarterly was a good schedule.

Chief DiMenza and Robin Youngberg met with Central DuPage Hospital Business Health to resume discussions on annual physicals. After several meetings and discussion, the target month to begin conducting the physicals will be August.

The Winfield Volunteer Fire Company will be hosting its first pig roast at Cantigny on Sunday, 8/28/11 at about 3:00 p.m. More information will follow as it becomes available.

Deputy Chief's Report: Deputy Chief Lewis reminded the Board that 10/15/11 is our Open House, and Ed Troutman is in charge of that event again.

Deputy Chief Lewis next reviewed the response time analysis provided by the Illinois Fire Chiefs Association. The Illinois Fire Chiefs Association would like to do a formal presentation, but in the meantime, Deputy Chief Lewis summarized the report, which included the possible use of Station #2, possible relocation of Station #1, the time it takes to leave the firehouse, the alarm processing time, and the time it takes to arrive on the scene. The recommendation is to relocate Station #1 to the proposed site, improving response times to the northern part of the District, improving travel times on a 4-lane highway, and allowing more space in the headquarters station layout. Regardless of what happens with the headquarters station, they have also recommended opening Station #2 and staffing it somehow.

Deputy Chief Lewis next discussed a social media plan, primarily Facebook, as a way to generate additional public relations. After much discussion, the Board liked the idea and felt it best to give it a little more thought prior to making a decision right away. Deputy Chief Lewis stated he will review IRMA's social media policy, and Trustee Saylor offered to produce a sample Facebook page that is not live to give the Board a better idea of what it would look like.

Attorney's Report: Attorney Weiler stated that he and Chief DiMenza are working on responding to a request from Wheaton to update them on the status of the alarm installation process. He will get back to Jim Knippen as to how many installations are still outstanding, how many have been completed and how many have paid for service.

Old Business: Trustee Keck brought up the Strategic Plan developed by the Illinois Fire Chiefs Association, but given the absence of two Board members, the Board agreed to table that discussion until the next meeting.

Consent Agenda: The Consent Agenda consisted of the Monthly Run Report for June and a Thank You letter. Trustee Keck made a motion to approve the consent agenda, seconded by Trustee Saylor. All in favor.

New Business: None.

Payment of Bills: The Bill List for July was presented reflecting a total of \$67,867.60. Trustee Keck made a motion to pay the bills as listed, seconded by Trustee Saylor. All in favor.

Other Business: Trustee Keck stated that last Saturday night was the Lt. Dan Band concert sponsored by Operation Support Our Troops at Cantigny. The Winfield Volunteer Fire Company has been a supporter for the last several years, and with funds from their golf outing and the recent Fill the Boot day, they were able to donate an additional \$5,000.00 in honor of our Firefighter Matt Smith who is currently serving in Afghanistan. Trustee Saylor stated that she is working with the Lions Club to honor Matt Smith if he is back from Afghanistan prior to the Good Old Days.

Chief DiMenza stated that five employees, including Trustee Keck and himself, completed and passed the recent EMT class held here at Station #1. To date, four of the five employees have challenged and passed the National test and have obtained their licenses.

There being no further discussion, Trustee Keck made a motion to adjourn, seconded by Trustee Saylor. All in favor. The meeting was adjourned to Executive Session at 8:47 p.m.

Mark Klage, President

Robin K. Youngberg, Recording Secretary