

**MEETING MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF
FIRE COMMISSIONERS OF THE
WINFIELD FIRE PROTECTION DISTRICT**

OCTOBER 1, 2012

Meeting called to order by Chairman Levan at 5:23 p.m. at Station #1, 27W530 Highlake Road, Winfield, Illinois.

Roll Call: Chairman Chris Levan, Secretary George Kallas, Commissioner Robb Hannen, and Administrative Assistant Robin Youngberg.

Absent: None.

Also present: Chief Phillip DiMenza, and Deputy Chief Bryan Lewis.

Approval of Minutes: The minutes of the Regular Meeting of 7/2/12 were distributed to the Board prior to the meeting. After making a minor change, Commissioner Hannen made a motion to approve the minutes as presented, seconded by Commissioner Kallas. Pursuant to a voice vote, all in favor, motion carried.

Old Business: None.

New Business: Chief DiMenza brought to the attention of the Board that a vacancy was recently created when FF Isaac Salazar accepted a position with the Orland Fire Protection District. After discussion, it was determined that the testing process would begin in January, the notice of intent to test will be published 30 days prior to applications becoming available, and applications will become available on 12/3/12 at 8:30, and must be returned or postmarked no later than 1/14/13 at 4:00. The Board will meet on Saturday, 1/19/13 at 9:00 a.m. to open and review all applications for compliance.

Robin was asked to secure prices from the Daily Herald and the Chicago Tribune for publishing the ad, and the Board will then determine whether to run the ad for one week only or to run it a second time after a couple of weeks. In addition, she will contact Attorney Shawn Flaherty to make sure the application form is current.

Payment of Bills: Bills presented for payment consisted of:

Ergometrics (Annual License Renewal) - \$1,600.00
Ottosen, Britz (Legal Fees) - \$38.00
IFPCA (Badge Holders) - \$48.00
Total: \$1,638.00

Commissioner Kallas made a motion to approve the payment of the bills listed, seconded by Commissioner Hannen. Pursuant to a roll call vote, all in favor, motion carried.

Next Meeting: The next meeting scheduled will be 1/19/13 at 9:00 a.m.

With there being no further business, Commissioner Hannen moved to adjourn the meeting at 5:45 p.m., seconded by Commissioner Kallas. Pursuant to a voice vote, all in favor, motion carried.

Respectfully submitted,

Robin K. Youngberg

Robin K. Youngberg, Administrative Assistant