

**MEETING MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF  
FIRE COMMISSIONERS OF THE  
WINFIELD FIRE PROTECTION DISTRICT**

**NOVEMBER 1, 2022**

**Meeting called to order** by Commissioner Nair at 5:00 p.m. at Station #31, 27W530 Highlake Road, Winfield, Illinois.

**Roll Call:** Commissioner Naresh Nair, Commissioner Randall Voss, and Commissioner Kyle Wolber.

Also present: Chief Steven C. Evans.

**Public Comment:** None.

**Minutes:** The minutes for the 8/29/22 Special Meeting were reviewed by the Board prior to the meeting. Commissioner Voss made a motion to accept the minutes as presented, seconded by Commissioner Wolber. Motion carried.

**New Business:** The purpose of the meeting was to discuss and take possible action confirming the Preliminary Eligibility Register for the full-time firefighter test. After much discussion, Commissioner Voss made a motion to certify the Preliminary Eligibility List to include all 14 candidates, seconded by Commissioner Voss. Motion carried by roll call vote. Commissioner Wolber then made a motion to set the Oral Interviews for November 12, 2022 starting at 9:00 at 15-minute intervals, with November 21<sup>st</sup> and 22<sup>nd</sup> available as alternate days if there is a conflict with a candidate's schedule. That motion was seconded by Commissioner Voss, motion carried.

With regard to the promotional exam, Chief informed the Board of a request for accommodation with respect to the written portion due to a previously scheduled vacation. He had previously discussed this with each Board Member separately, with Attorney Flaherty, and with the Executive Board of the Union, all of whom are also testing. While each Commissioner was amenable to the request, and Attorney Flaherty gave his approval, the Union Executive Board was not in favor. If the accommodation is granted, certain parameters will be put in place to secure the integrity of the testing process and the confidentiality of the testing materials. After discussion, Commission Wolber made a motion to grant the accommodation, seconded by Commissioner Voss. Motion carried by roll call vote. Chief Evans will coordinate with the testing company and the employee for when to conduct the written portion of the test for him.

There being nothing further for discussion, Chairman Nair made a motion to adjourn, seconded by Commissioner Voss. All in favor. The Meeting was adjourned at 5:57 p.m.

Respectfully submitted,

*Robin K. Youngberg*

Robin K. Youngberg, Administrative Assistant