

**MEETING MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF  
FIRE COMMISSIONERS OF THE  
WINFIELD FIRE PROTECTION DISTRICT**

**FEBRUARY 21, 2024**

**Meeting called to order** by Commissioner Nair at 5:00 p.m. at Station #31, 27W530 Highlake Road, Winfield, Illinois.

**Roll Call:** Commissioner Naresh Nair, Commissioner Randall Voss, and Commissioner Kyle Wolber.

Also present: Chief Steven C. Evans and Administrative Assistant Robin Youngberg.

**Public Comment:** None.

**Minutes:** The minutes of the 1/15/24 Special Meeting, 1/17/24 Special Meeting, 1/17/24 Closed Session Meeting, 1/22/24 Special meeting and 2/5/24 Special Meeting were reviewed by the Board prior to the meeting. There being no questions or corrections, Commissioner Wolber made a motion to approve the minutes as presented, seconded by Commissioner Voss. All in favor.

**New Business:** The purpose of the meeting was to discuss and select dates for the upcoming testing process for full-time firefighter/paramedic. After discussion, the Board agreed that applications would be available on 3/1/24 and due back by 4:00 p.m. on 4/12/24. The Board will then meet on 4/15/24 to accept the applications that qualify, and the Orientation/Written exam will be conducted on 4/27/24. On 5/6/24, the Board will meet to ratify the Preliminary Eligibility Register, and they will conduct oral interviews on 5/11/24 and, if necessary, 5/13/24. The Board will then meet on 5/21/24 to ratify the Initial Eligibility Register, preference point claim forms will be due back by 5/31/24, and the Board will meet on 6/3/24 to Ratify the Final Eligibility Register.

Chief Evans spoke about some neighboring department that are beginning to get fully staffed. However, there are still bigger department who are looking to hire large numbers of employees without enough candidates testing.

There being nothing further for discussion, Commissioner Wolber made a motion to adjourn, seconded by Commissioner Voss. All in favor. The meeting was adjourned at 5:23 p.m.

Respectfully submitted,

*Robin K. Youngberg*

Robin K. Youngberg, Administrative Assistant